

U24HS101 – COMMUNICATION SKILLS

UNIT 3 – DESCRIPTION

16 MARKS

1. Describe a busy marketplace in your town. Use vivid details to bring the scene to life.

The marketplace in my town is a vibrant, bustling hub where every sense is awakened. As I step into the square, the air is thick with a mix of enticing aromas—freshly baked bread mingling with the sharp scent of spices and the sweet fragrance of ripe fruits. Vendors shout animatedly, their voices competing with the clatter of wooden carts and the chatter of shoppers haggling for the best deals.

Color explodes everywhere: stalls draped with bright fabrics, baskets overflowing with oranges, red apples, and deep purple plums. The clang of metal as a blacksmith hammers away blends with the melodic calls of a street musician playing a lively tune on a flute.

Children weave between adults, their laughter adding a lightness to the scene. The ground is a mosaic of worn cobblestones, slightly dusty from the constant footsteps. Overhead, strings of colorful flags flutter in the gentle breeze.

Everywhere I look, there's motion and energy—bargains struck, goods exchanged, stories shared. This marketplace is not just a place to buy and sell; it is the heart of the community, pulsing with life and stories.

2. Describe a peaceful beach at sunset.

The beach at sunset is a breathtaking spectacle of tranquility and color. The golden sun, sinking slowly towards the horizon, casts a warm amber glow that dances across the gentle waves. The sea mirrors the sky's changing hues, shifting from deep blues to fiery oranges and soft pinks.

The sand beneath my feet is cool and fine, dotted with tiny shells and smooth pebbles. The rhythmic sound of the waves lapping gently against the shore creates a soothing melody, broken only by the distant cry of seagulls heading home.

Palm trees sway lazily in the mild breeze; their silhouettes etched sharply against the glowing sky. A few scattered shells glisten like jewels in the fading light.

The air smells faintly of salt and seaweed, refreshing and pure. As the sun dips lower, the sky becomes a canvas painted with streaks of purple and gold, and the first stars begin to twinkle above.

This moment of peace, bathed in warm light, feels timeless—a perfect end to the day where nature's beauty is at its most serene.

3. Describe the interior of an old, abandoned house.

The old house stands silent and forgotten, its once-grand facade now weathered and cracked. Inside, dust hangs thick in the air, settling like a soft blanket over every surface. The wooden floorboards creak underfoot, betraying years of neglect.

Faded wallpaper peels away in long strips, revealing patches of damp, crumbling plaster beneath. Cobwebs stretch across the corners, glistening faintly in the shafts of light that filter through broken windows.

A musty smell of decay and forgotten memories fills the rooms, mingling with the faint scent of mold. The air is heavy, almost oppressive, as if the walls themselves hold echoes of the past.

Furniture lies scattered and covered in white sheets, ghostly shapes that suggest the presence of former lives. A cracked mirror hangs crookedly on the wall, reflecting a distorted image of the room.

The silence is broken only by the soft whistle of the wind sneaking through gaps in the shutters and the occasional flutter of a dying curtain. This abandoned house feels frozen in time, a melancholic reminder of days long gone.

4. Describe a winter morning in a small village.

The winter morning in the village is crisp and clear, with frost sparkling like a thousand tiny diamonds on the rooftops and bare branches. The ground is hard and frozen, crunching softly underfoot with every step.

The sky is a pale, icy blue, and the air carries a sharp, clean chill that makes cheeks rosy and breath visible in white puffs. Smoke curls lazily from chimneys, promising warmth inside the cozy cottages.

The village is quiet except for the faint sound of footsteps on the snow-dusted lane and the occasional clink of ice falling from trees. Wooden carts stand motionless, their wheels stiff with cold.

A few early risers bundle up in thick coats and scarves, their breath swirling as they greet neighbours with muffled voices. The smell of fresh bread baking drifts from the bakery, mixing with the earthy scent of pine from the nearby forest.

Everything feels still and peaceful, wrapped in the soft hush of winter—a moment of calm before the day fully awakens.

5. Describe the experience of attending a lively music festival.

The music festival pulses with energy from the moment I arrive. A sea of people stretches out before me, moving in rhythm to the booming bass and soaring guitar riffs. Colourful banners flutter overhead, and the air is thick with the smell of grilled food and excitement.

Bright stage lights cut through the evening dusk, illuminating performers who command the crowd with electrifying performances. Voices sing along in unison, hands raised high, creating a powerful sense of unity.

The ground vibrates beneath my feet as the music pounds relentlessly. Vendors weave through the crowd selling glow sticks and refreshments, their calls blending with the roar of the crowd.

Faces are lit with joy and abandon, strangers dancing side by side, caught up in the moment. The music washes over me like a wave—wild, freeing, and exhilarating.

Every note feels alive, and the festival becomes more than just sound; it is an overwhelming sensory celebration that lingers long after the final encore.

6. Describe the view from the top of a mountain.

From the mountain peak, the world unfolds in breathtaking panorama. Below, valleys stretch like patchwork quilts of green and gold, dotted with tiny villages and winding rivers that sparkle in the sunlight.

The air up here is crisp and pure, tingling with freshness. A gentle breeze carries the scent of pine and wildflowers, brushing against my face like a cool caress.

Clouds drift lazily beneath me, casting shifting shadows over the hills. The sky above is an endless expanse of brilliant blue, vast and inviting.

Birds soar effortlessly on the thermals, their cries echoing faintly in the stillness. The silence here is profound, broken only by the distant rustle of leaves and my own steady breathing.

Standing at this height, I feel both humbled and alive—connected to nature’s grandeur and the infinite possibilities beyond.

Check list

1. Write a checklist for preparing to write an essay. Include at least 8 tasks.

Task	Yes	No
1. Have you understood the essay question?		
2. Have you created an outline?		

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Task	Yes	No
3. Is your thesis statement clear?		
4. Have you included supporting evidence?		
5. Have you written a strong conclusion?		
6. Have you checked grammar and spelling?		
7. Have you cited your sources?		
8. Have you proofread the final draft?		

2. Create a checklist for packing your bags before going on a trip. Include 8 important items or tasks.

Item	Yes	No
1. Have you packed appropriate clothes?		
2. Do you have your travel documents?		
3. Is your phone and charger packed?		
4. Do you have any medications?		
5. Is your money and cards ready?		
6. Have you packed snacks and water?		
7. Have you packed toiletries?		
8. Do you have emergency contacts saved?		

3. Write a checklist to help someone prepare for a job interview. Include 8 important steps.

Task	Yes	No
1. Have you researched the company?		

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Task	Yes	No
2. Have you practiced common questions?		
3. Is your outfit prepared?		
4. Have you printed your resume copies?		
5. Do you know the interview location?		
6. Have you prepared questions for the interviewer?		
7. Have you planned your journey?		
8. Have you practiced your introduction?		

4. Make a checklist of things to do every day to study effectively. List 8 tasks.

Task	Yes	No
1. Did you review previous lessons?		
2. Did you complete assigned homework?		
3. Did you read ahead for new topics?		
4. Did you summarize key points?		
5. Did you take regular study breaks?		
6. Did you prepare questions for your teacher?		
7. Did you organize your study materials?		
8. Did you revise difficult topics?		

5. Write a checklist for planning an event, such as a party or meeting. Include 8 important tasks.

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Task	Yes	No
1. Have you set the event date and venue?		
2. Have you prepared a budget?		
3. Have you sent invitations?		
4. Have you arranged catering?		
5. Have you organized entertainment?		
6. Have you planned decorations?		
7. Have you set up audio-visual equipment?		
8. Have you assigned roles to volunteers?		

6. Create a checklist for maintaining a healthy lifestyle. Include 8 daily habits or activities.

Task	Yes	No
1. Did you eat balanced meals today?		
2. Did you exercise for at least 30 minutes?		
3. Did you drink enough water?		
4. Did you get 7-8 hours of sleep?		
5. Did you avoid junk food?		
6. Did you take breaks to relax?		
7. Did you practice good hygiene?		
8. Did you avoid smoking or alcohol?		

7. Write a checklist for cleaning your home. Include 8 cleaning tasks.

Task	Yes	No
1. Have you cleaned the floors?		

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Task	Yes	No
2. Have you dusted surfaces?		
3. Have you cleaned the kitchen?		
4. Have you cleaned the bathroom?		
5. Have you taken out the trash?		
6. Have you washed and folded laundry?		
7. Have you vacuumed carpets and rugs?		
8. Have you organized clutter?		

8. Make a checklist for managing a project successfully. List 8 important tasks.

Task	Yes	No
1. Have you defined project objectives?		
2. Have you created a timeline?		
3. Have you assigned team roles?		
4. Have you allocated resources?		
5. Have you set milestones?		
6. Have you monitored progress?		
7. Have you communicated regularly with the team?		
8. Have you prepared a risk management plan?		
